



COMMUNITY LIVING
INTÉGRATION
COMMUNAUTAIRE
Chatham-Kent

ANNUAL REPORT
FISCAL YEAR 2021—2022
Presented June 28, 2022



GOAL

That all people live in a state of dignity, share in all elements of living in the community and have the opportunity to participate effectively.

VISION

Community Living... Discovering Dreams, Connecting Lives

MISSION

Community Living Chatham-Kent enriches the lives of people who have diverse abilities by providing quality services, and meaningful and inclusive opportunities.

BELIEF STATEMENTS

- Everyone is valued, respected, and treated with dignity;
- Employees are a significant part of our success and future;
- Lives are enriched with the support and involvement of family, friends, employees, volunteers, and the community;
- Lives are enhanced through education, inclusion, and partnerships;
- Communities are at their best, when everyone is participating;
- Understanding and appreciating diversity is essential;
- People's dreams and goals, are a priority;
- Successes are recognized and celebrated;
- Open and honest communication builds trust and strengthens relationships;
- People thrive in safe, respectful, caring and supportive environments;
- We are committed to being the difference that makes a difference.

2484



Followers

1314



Followers

304



Followers

BOARD OF DIRECTORS

2021-2022

President:

Stephen Andari

Past President:

Zoli Horvath

Vice-Presidents:

Liz Zantingh

Doug Toland

Elected Members:

Rick MacFarlane

Valerie Oriet

Tony Carrington

Kelly Doyle

Leon Leclair

Jack Barei

Connie Marion

Executive Director:

Ron Coristine

SENIOR MANAGEMENT

Lisa Blonde, Director

Brad Verfaillie, Director

Lesa Jansen, Director of Human Resources

Mickey Kovacs, Director of Corporate Services



Stephen Andari, President

It was an honour to serve as President of Community Living Chatham-Kent (CLC-K) during the 2021-2022 year.

Working with such a dedicated and talented Board of Directors was a pleasure. Michele Rice, after several years of outstanding contributions, moved on, and Jack Barei was welcomed back to the Board.

I thank the employees, committee members, volunteers, and community partners for their ongoing commitment to this excellent agency.

Our Integrative Partnership with PHSS-Medical & Complex Care in Community, and DeafBlind Ontario Services continued.

Community Living Chatham-Kent underwent an accreditation process with FOCUS Accreditation. Two FOCUS Accreditation validators were onsite November 22nd – 25th, and another two validators participated virtually. During that week, FOCUS completed twenty (20) interviews (in-person and virtually), reviewed twenty-six (26) files (Board Members, people accessing services, and employees), and visited Stewart Street, Stirling Lane, Llydican, and Children's Respite. While visiting sites, they were able to speak with people accessing services. Prior to the onsite validation, two hundred and ninety-two (292) surveys were sent to various stakeholders including Board Members, people accessing services, employees, families, students, community partners, and funders. CLC-K achieved, with a score of 94.5 %, a four year accreditation for the period of January 2022 – January 2026. CLC-K was the first organization to be accredited using the newly revised 2020 FOCUS Standards.

The property at 91 Grand Avenue East was purchased for the purpose of future development.

CLC-K donated \$1,000 to the non-profit organization 'Nwewnan Sasaang' – Language Nest – Sounds from the Nest Program on Walpole Island which specializes in Indigenous language immersion for early childhood education.

COVID-19 made this past year challenging and I commend the Board Members, people accessing services, and employees for doing their best to keep each other healthy.

I anticipate that the 2022-2023 year will be terrific.

Respectfully submitted,

Stephen Andari
President, Board of Directors
Community Living Chatham-Kent





Ron Coristine, Executive Director

Throughout the 2021-2022 year, Community Living Chatham-Kent (CLC-K) enriched the lives of people who had diverse abilities by providing quality services, and meaningful and inclusive opportunities. We worked in partnership with the Ministry of Children, Community and Social Services, Municipality of Chatham-Kent, St. Clair Catholic District School Board, Lambton Kent District School Board, St. Clair College, Community Living Ontario, Ontario Agencies Supporting Individuals with Special Needs, and businesses.

I offer my sincerest thanks to the Board of Directors for its wisdom and strong leadership, to Jodi Skipper, Lisa Blonde, Lesa Jansen, Mickey Kovacs, Brad Verfaillie, and Angela Corso for their dedication, and to the best employees in Ontario.

The people who accessed services were, and always will be, the agency's number one priority. The Direct Support Professionals provided the finest supports, and their compassion, and commitment were excellent.

There was fantastic collaboration among members of the Senior Management team and OPSEU - Local 148 President Jennifer Ganley, and Past President Wayne Easterbrook.

Minogizhgdag guided the agency in developing a Land Acknowledgement Statement which was implemented at the Annual General Meeting. In July, CLC-K personnel went on a Journey of Learning facilitated by Minogizhgdag. The learning included traditional territory acknowledgement development and a Bkejwanong Tour - First Nation historical waterways tour.

CLC-K underwent a Quality Assurance Measures Compliance Review during the period of February 15th-17th. Katie O'Leary from the Ministry of Children, Community and Social Services did site inspections at Pine Street, Carolinian Place, and Lacroix Street, she reviewed seventeen (17) files of people who access services, six (6) employee files, Board Records, Board Minutes, Serious Occurrence Reports, Fire Safety Plans, Monthly Health & Safety Inspections, and she focused on COVID-19 Preparedness and Prevention. CLC-K did outstanding having no (zero) non-compliances.

It was great collaborating with Roxanna Spruyt, CEO of DeafBlind Ontario Services, and Brian Dunne, CEO of PHSS-Medical & Complex Care in Community. Mellor Murray Consulting did a Review of the Integrative Partnership, and Aileen Murray and Lynn McGeachy Schultz presented the Review to Roxanna, Brian, and me.

CLC-K hosted Mental Health First Aid Facilitator training for multiple agencies at the Park Avenue location. Janna Stawarz, Manager, and Rochelle Stothart, Manager, received their Provisional Instructor status. They became Certified Instructors, and Janna, and Rochelle will be facilitating training to certify agency employees in Mental Health First Aid. CLC-K was fortunate to have an outstanding Wellness Committee in place. The Wellness Committee collected and distributed relevant materials as well as organized events for employees (eg. sunflower challenge).

The CLC-K Christmas Tree Lighting and the Armoury In Lights Christmas Show occurred on December 7th. The Virtual Christmas Concert was on December 16th, and five hundred and thirty-three (533) people clicked the link to view the concert via e-mail, and Facebook. Graceon C., Aiden D., and Jack B. were selected as Jonathan Daniel Stone Fund winners. The Cooking Up Memories 2022 Lottery Calendar sold out and the net revenue was over \$32,000.

Kim R., and Jason W. were the winners of the Rob McLandress Make A Dream Come True Fund, Michelle Bunney received the Joan Olive Risdon Memorial Award of Distinction, and Kathy Dinga, owner of Eli's Breakfast & Lunch, was the recipient of the Joyce M. Carr Champion Award.

In closing, I offer my gratitude to the people, their families, and the employees, as Team CLC-K looks forward to the 2022-2023 year.

Respectfully submitted,

Ron Coristine
Executive Director
Community Living Chatham-Kent

FINANCE COMMITTEE REPORT

Community Living Chatham-Kent had an interesting year, but with a successful 2021-22 operational performance.

Increase in Fund Balances of \$705,706 (2020-21 \$917,078).

Increase in Cash & Marketable Securities \$359,271, (2020-21 \$320,427)

Current Assets compared to Current Liabilities (Working Capital) increased \$84,871; Current Ratio 2.00 from prior year of 2.09.

We had a reduction in our Term/Mortgage Loans from \$744,527 to \$673,374, a decrease of \$71,153 in paid principle.

Community Living Chatham-Kent in 2021-22 continued to experience a strong financial performance, and ended in a very healthy Financial Position.

Community Living Chatham-Kent's Administration costs year over year had an increase of 10% (\$110,232) from the prior year. Yet Administration costs as a percentage of total costs were 7.79% (2021-22) versus 7.44% (2020-21) as revenues continued to decrease due to COVID.

Community Living Chatham-Kent had a decrease in base funding within the Ministry funded programs of \$1,200,200; as Day and Respite Programs were significantly reduced due to COVID restraints. This has no impact on 2022-23 funding. Excluding MCCSS programs and Capital Asset funding, Community Living Chatham exceeded budget of \$212,000 by \$145,000 to \$357,000 thru strong returns in the investment portfolio and performance is the Ontario Employment Disability Supports Program.

Other Support Services (Passport); continued its services for the most part through material supports as the COVID impact continued.

The Ontario Disability Supports Program – Employment Supports had another solid performance with Net Revenues of \$180 thousand down versus prior year from \$258 thousand, as revenue decreased \$13 thousand and labour costs increased \$53,000 as staffing levels returned to normal.

In fiscal year 2021-22 while not directly purchasing any homes, we had the completion of our new residential ranch style accessible home. CLC-K entered into an agreement with the Municipality of Chatham-Kent on the construction of a newly constructed residence to be completed in fiscal 2022-23 and finally the purchase of a choice reasonable priced piece of property for future growth.

While we all look forward to the easing of restrictions in 2022-23, you should feel comfortable that Community Living Chatham-Kent is sound financially and ready to meet the challenges that come our way. Let's continue to work together to bring ours and the lives of the people accessing services, involvement, as Communities are at their BEST, when everyone is participating.

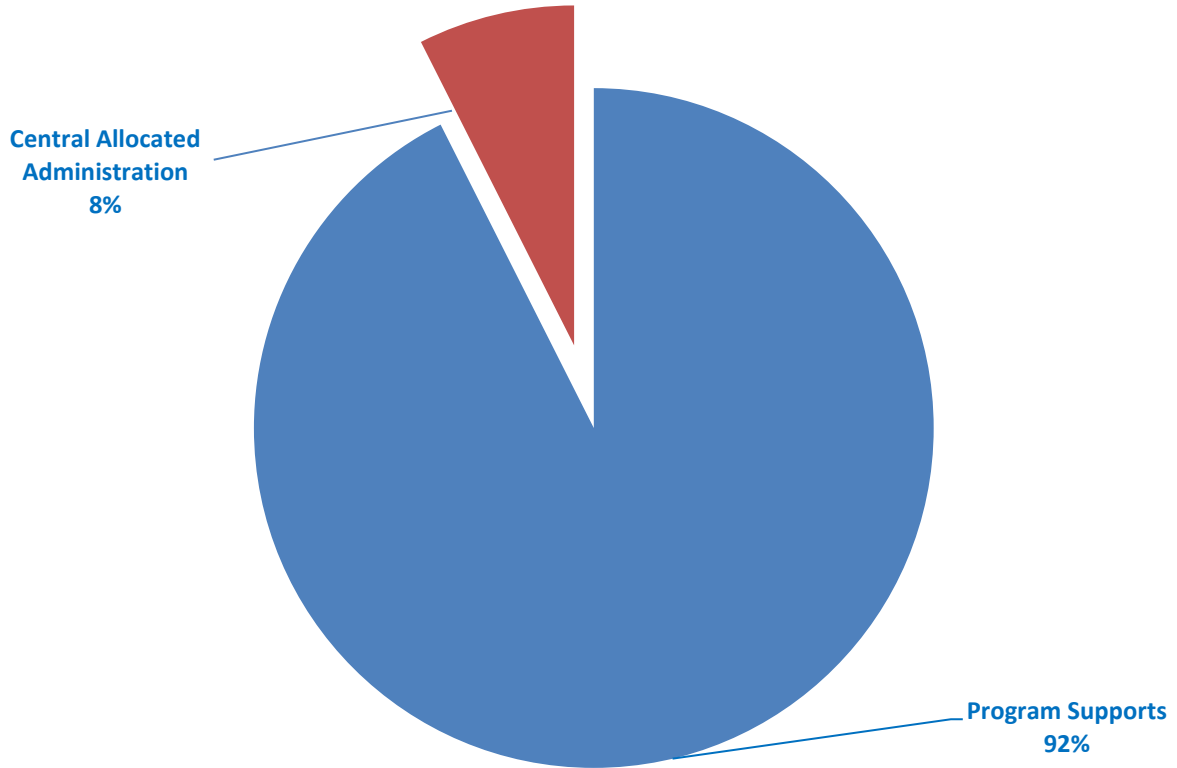
Respectfully submitted,

Derek Robertson, Chairperson
Finance Committee

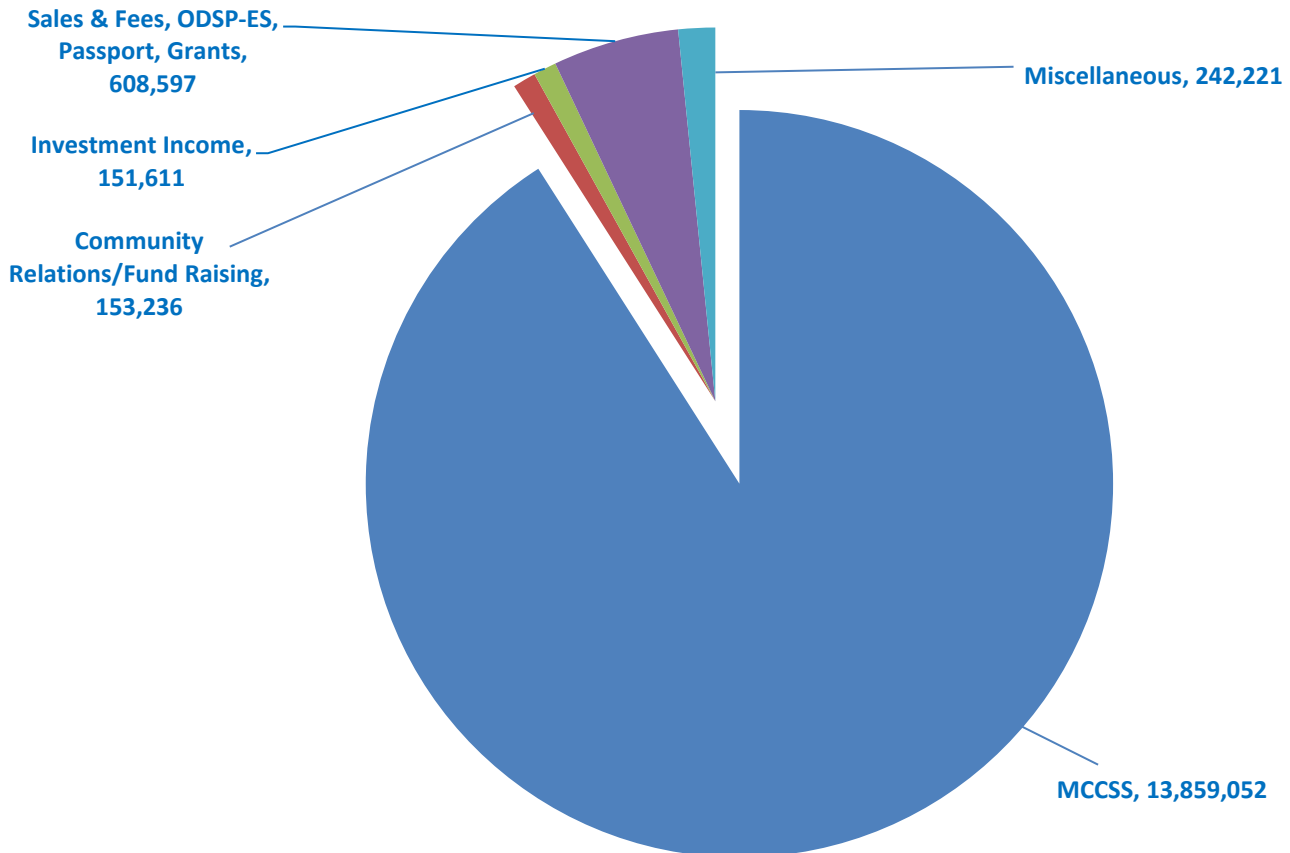
Finance Committee Members 2021-2022

Derek Robertson, Chairperson
Zoli Horvath
Martha Parry, External Member
Clayton Williams, External Member
Ron Coristine
Mickey Kovacs

2021 - 2022 Central Admin %



2021-22 Revenue



66th ANNUAL GENERAL MEETING

Minutes of the 66th Annual General Meeting of Community Living Chatham-Kent, held Tuesday, June 29, 2021.

PRESENT:

Board Members: Zoli Horvath, Stephen Andari, Michele Rice, Kelly Doyle, Connie Marion, Liz Zantingh, Leon Leclair, Tony Carrington, Rick MacFarlane

Administration Staff: Ron Coristine, Mickey Kovacs, Lisa Blonde, Lesa Jansen, Brad Verfaillie, Jodi Skipper (recorder)

REGRETS:

Doug Toland
Val Oriet

GUESTS:

Mary Harper, Program Supervisor, MCCSS
Cynthia Swift, KPMG
Jill Teeple, Community Living Ontario
Darrin Canniff, Mayor, Municipality of Chatham-Kent
Jack Barei

Note: 10 votes were counted prior to the start of the meeting.

1.0 Welcome

Zoli Horvath welcomed everyone to the 66th Annual General Meeting and opened the meeting at 6:35 p.m.

A land acknowledgement statement was presented by Ron Coristine to recognize and honor Indigenous Peoples as traditional stewards of the land.

2.0 Congratulatory Messages

Zoli Horvath introduced Mayor Darrin Canniff.

Mayor Darrin Caniff expressed his gratitude to the organization for positively impacting so many people in the community. Darrin was thankful to the staff, leadership and the people who volunteer so much of their time to better our community. He looks forward to seeing everyone out in the community again, as the opening of Ontario continues.

Zoli thanked Darrin Canniff for joining and introduced Mary Harper, Program Supervisor from the Ministry of Children, Community and Social Services.

Mary Harper was pleased to bring greetings on behalf of MCCSS. Mary extended special thanks to the Board of Directors for all of their time, effort, leadership and dedication to Community Living Chatham-Kent. Mary acknowledged Ron and the Senior Management team for their great leadership, and all CLC-K staff for working extremely hard to support families, and individuals throughout the past year, especially during the difficult times of a pandemic. Mary expressed her appreciation for the positive and great working relationship she has with Community Living Chatham-Kent.

Zoli thanked Mary Harper for joining and introduced Jill Teeple, Board President from Community Living Ontario.

On behalf of Community Living Ontario, Jill Teeple, began by expressing special thanks to the Board of Directors and the Management Team for their leadership, and to the staff for continuing to provide support through these unprecedented times. Jill congratulated the agency for the commitment to people and families, employment and inclusion, and wished CLC-K continued success in the future.

Zoli thanked Jill for joining and introduced Cynthia Swift from KPMG, who would come forward later in the meeting to present the Audited Financial Statements.

Zoli then introduced Ron Coristine, Executive Director.

Ron Coristine welcomed everyone and thanked the special guests for being present at the 66th Annual General Meeting.

3.0 Review of Annual Report

Ron Coristine reviewed the Annual Report for 2020-2021.

Ron offered his sincere thanks to the Board of Directors for their strong leadership over the past year. Ron thanked Jodi Skipper, Lisa Blonde, Mickey Kovacs, Brad Verfaillie, Lesa Jansen, and all of the staff for their dedication to the agency. Ron gave special mention to Janice McFadden, who has been critical to the agency in navigating us through the pandemic.

Ron took the opportunity to commend the people in residential homes, for their resiliency and the sacrifices made during the lockdowns.

Ron also extended thanks to Program Supervisor, Mary Harper for her support over the years.

Ron reviewed the Annual Report.

4.0 Acceptance of Minutes of 2020 AGM

Zoli Horvath asked if there were any errors or omissions in the minutes of the June 29, 2020, 65th Annual General Meeting. There being none, he asked for a motion to approve the minutes as presented.

Rick MacFarlane (Kelly Doyle) moved that the Minutes of the June 29, 2020 Annual General Meeting of Community Living Chatham-Kent be approved as presented.

Carried

Stephen Andari (Liz Zantingh) moved that the 2020-2021 Annual Report be approved as presented.

Carried

Kelly Doyle (Connie Marion) moved the actions of the Board of Directors for the fiscal year 2020-2021 be approved as enacted.

Carried

5.0 Presentation of Audited Financial Statements

Zoli welcomed Cynthia Swift of KPMG and asked her to come forward to present the Audited Financial Statements for the fiscal year 2020-2021.

Cynthia outlined that the statements were audited by KPMG and that there was sufficient information to present the financial position fairly at March 31, 2021. The financial statements are in compliance with Canadian accounting standards for not-for-profit organizations. In the opinion of KPMG the financial statements present fairly, in all material respects the financial position of Community Living Chatham-Kent as at March 31, 2021.

Liz Zantingh (Rick MacFarlane) moved that the Audited Financial Statements for the fiscal year 2020-2021 be accepted as presented.

Carried

Michele Rice (Tony Carrington) moved that the firm of KPMG be reappointed as Auditors for Community Living Chatham-Kent for the fiscal year 2021-2022.

Carried

6.0 Special Presentation

Ron acknowledged the contributions of Michele Rice and Zoli Horvath serving on the Board of Directors. Michele served on the Board for the past five years; her insights and guidance have been invaluable as a member of Board of Directors as well as a member of the Policy Committee for Rights and Behavioural Support. Zoli has served on the Board for the past six years, two of those as President. Zoli also volunteers his time on the Finance Committee. Zoli will return to the Board of Directors as Appointed Past President.

Ron thanked both Michele and Zoli for their dedication to the Board and presented them each with a gift.

7.0 Introduction of Candidates and Election of Board Members

Zoli Horvath announced the recommendations of the Nominating Committee. Zoli presented the slate of officers to the membership. There are three people who have a one-year term remaining: Rick MacFarlane, Tony Carrington and Liz Zantingh. There are four Board Members eligible for re-election; Leon Leclair, Doug Toland, Kelly Doyle, and Val Oriet, all who have agreed to let their names stand for re-election. We also have three new proposed nominees for election to a two year term; Jack Barei, Stephen Andari and Connie Marion.

Zoli then called three times for nominations from the floor. Hearing none he then asked for a motion to close the nominations.

Zoli then declared Connie Marion, Jack Barei and Stephen Andari as regularly installed Directors of Community Living Chatham-Kent.

Michele Rice (Liz Zantingh) moved that the nominations be closed and the recommendations of the Nominating Committee be accepted as presented.

Carried

8.0 Closing Remarks

Zoli thanked everyone for joining the virtual Annual General Meeting, and asked that the Board Members stay for a brief Organizational Meeting.

9.0 Adjournment

On a motion by Michele Rice, the meeting was adjourned at 7:01 p.m.

THANK YOU TO OUR 2021/2022 COMMUNITY SUPPORTERS!

DONORS OVER \$500

Bill and Kristin Fenech Family Foundation
Clayton Jackson
David Gilhuis
Fantastic Fathers
Frank Zoula
Garry Mardling
Great Lakes Building Supply Centres Inc.
Harry and Jane Goodwin
Dr. Jonathan and Sarah Stone
Karen Ewald
Maryanne Statton
Michelle Authier
Rebecca Bryan
Robert and Moira Kerr
Roger Magnusson
Ron Berlemont and Mary Dunlop
Sue MacClean
Ursuline College Chatham Catholic Secondary School
Wes Thompson

SPONSORS

Anne's Auto
Apollo Property Management
Betty Brite
Blackburn Radio
Boston Pizza
Caldwell
Canada Life
Canadian Tire (Tilbury)
Centro
Chatham Bowlerama
Chatham Nissan
Chatham Optimist Club
Chatham Volkswagon
Denomy's Audio Video
Earl E. Austin & Son Ltd.
First Choice Disaster Restoration DKI
Frendz Restaurant and Lounge
Ganley Family
Giant Tiger
Glasshouse Nursery and Garden Centre
Howell's Marine Service
Hub International
Impact Graphics
Imperial Eyewear
Industrial Alliance Insurance and Financial Services Inc.
JD Auto Glass
JOBWORX – Employment Services
Kent & Essex Mutual Insurance Company
KPMG
Leon's
Liuna 625
Magna Homes

Mamma Maria's Ristorante
Matthew Dinsdale Clark
MC Business Solutions
Mortgage Architects
North Kent Wind
Ontario Greenhouse Vegetable Growers
OPSEU Local 148
Pie-Zano's Authentic Italian Pizza
Pizazz Florals & Balloons
Pizza Tonight
Planet Print
Postma Heating & Cooling Inc.
Pour Decisions
prem.
Ridgetown Foodland
Rubies Inc.
Rumble Homes
Schinkels Gourmet Meats
South Kent Wind
Swackhammer Services
Sweet C's Cookie Creations
TekSavvy
The Cement Man
The Linton Family
The Pickle Station
The Purple Pansy
Tilbury Foodland
Tupperware in Tilbury
Van Kesteren Hyundai
Vellinga's Travel and Cruise Experts
Volkswagen Chatham
Waddick Fuels
Walker Machine Limited
Wallace-Kent Sprinkler Systems Inc.
Waste Connections of Canada
Wellwise
Wes Thompson
Willow Ridge Golf & Country Club
Wrights Electric

GRANTS

Chatham Kent Community Foundation:
Mayrand Family Fund
Ontario Trillium Foundation: Resilient Communities Fund
The Ontario Caregiver Organization: Family Support Network

MEMORIAL FUNDS

Barichello Fund
Jonathan Daniel Stone Fund
Rob McLandress Fund

ESTATES

The Estate of Helena Mazan