

2011 ANNUAL GENERAL MEETING

Thursday, June 16, 2011

Community Living Chatham-Kent

ANNUAL REPORT

Fiscal Year 2010-2011

2010-2011 BOARD OFFICERS & DIRECTORS

PRESIDENT*

Mr. Stephen Andari

PAST PRESIDENT*

Ms. Erin Ryan

VICE-PRESIDENTS*

Mrs. Dorothy Cook
Mr. Gordon Crompton
Mr. Brian Wright

ELECTED MEMBERS

Mrs. Linda Goldsmith
Ms. Darlene Clarke
Ms. Yeny Romero
Mrs. Jann Parry Wickett
Dr. Derek Jane

APPOINTED MEMBER

Mr. Robert Birnie

EXECUTIVE DIRECTOR*

Mrs. Lu-Ann Cowell

*Executive Committee



I. PRESIDENT'S REPORT 2010-2011

As always, it has been a very busy year at Community Living Chatham – Kent.

The Board of Directors has been very supportive of me in my role as President as well as supporting the staff actions that continue to recognize the incredible work of this organization. During the year the agency embarked on a number of projects that increased our community recognition as well as the skills and accomplishments of our employees.

We were one of 16 agencies from across the province chosen to take part in a Human Resource Strategy project, supported by the Ministry of Community and Social Services called Core Competencies. The competencies examine the skills, abilities and attitudes of employees who work in the field of developmental disabilities and professionalize the field. Our agency showed incredible provincial leadership during this project. In addition the employees embraced the challenges associated with the implementation.

The Executive Director, Lu-Ann Cowell became a Board member of the provincial group OASIS (Ontario Agencies Supporting Individuals with Special Needs). As part of her function on the Board of OASIS, Lu-Ann took on the role as Treasurer. Her many trips across the province have ensured that our agency is at the forefront of information regarding changes in the field and recognition by the Ministry of Community and Social Services.

This year also saw the further implementation of the Respect Tour. The Tour, whose cast includes people with intellectual disabilities, professionals and other community members presented at 46 schools throughout Chatham – Kent and Lambton. The message delivered through stories and songs is Bullying is the Issue, Respect is the Solution. In addition to the acclaim the group received throughout this area, they also won a provincial award from Community Living Ontario, The James Montgomerie Community Inclusion Award. We are very proud of the accomplishments of this group!

Despite the fact that the agency did not receive an increase in annualized funding this year, the agency did flourish and was able to bring the budget in on target. This is thanks to the amazing work of our Financial and Senior Management Teams.

As I step down from the position of President, I will be proud to continue to serve on the Board in the capacity of Past President. I would like to thank the Board and the employees of Community Living Chatham – Kent for their hard work and dedication this year. You have all contributed so much to so many lives.

In the upcoming years of Transformation, I believe that Community Living Chatham – Kent is well positioned to move forward and excel.

Respectfully submitted,

Stephen J. Andari
President, Board of Directors

II. EXECUTIVE DIRECTOR'S REPORT 2010-2011

Community Living Chatham – Kent achieved a wonderful goal this year. We received a three year accreditation with CARF International. This is the highest accreditation award an agency can receive!! As this was our first attempt we were thrilled and very proud to achieve such success.

The accreditation process took over a year and then four surveyors were at our agency for a period of three days reviewing all of our documentation, our policies, our practices, our governance model, our financial practices and spent a great deal of time interviewing our employees about the supports they provide and families and individuals about the supports they receive.

Every employee, Board member and volunteer of this organization should be so very proud of their work and input into this process – you made a difference and we did incredibly well!!!!

Employees of Community Living Chatham – Kent were also involved in a Provincial Pilot Project, led by Lesa Jansen and Brian Kelly. The Project was entitled Core Competencies for employees and Lesa and Brian have received provincial recognition for their training in this initiative across the province.

Community Living Chatham – Kent has also been very active in the Province's transformation process and I have been working with a number of people across the region to assist in the transition of intake to the Single Point of Access, known as Developmental Services Ontario-Southwest Region. The agency that will be responsible for this is in London and is called Community Services Coordination Network. We worked extensively in the region to ensure that the single point of access would have a local presence and there will be two workers for Chatham – Kent and Lambton counties.

As we have sent out information, people will be aware that effective July 1/11 any person, who has an intellectual disability, over the age of 18 years, will have to apply at Developmental Services Ontario for service. As per the directive established by the Ministry of Community and Social Services everyone in Ontario will have to apply for services in the same manner and no agency, including Community Living Chatham – Kent will be able to accept applications for service. We will still be able to accept applications for our Children's Respite Program.

Our current strategic plan expires this year and in evaluating the progress in December/10 we noted that we have been very successful. Work commenced on the revisions to the plan in January and all Board members and employees have had the opportunity to comment and submit suggestions to the new plan. (Attached)

I would like to thank the Board of Directors for their incredible support during this very busy year. Your support for participation in provincial activities, your wisdom, input and humour has added to the morale and the work of the organization.

A special thank you is extended to Stephen Andari for taking on the role of President and giving insightful advice and lots of support whenever I needed it.

I owe a huge debt of gratitude to the Senior Management Team – Ron Coristine Jr., Lee Ann Mallett, Linda Karnas and Jodi Maroney. Your hard work and perseverance always reflects well on the agency and the services and supports.

Mary Lou Kuni, who has been ill since February was a rock during this fiscal year and Linda Crow who stepped into Mary Lou's role, has been incredible.

All employees of Community Living Chatham – Kent should be commended for the way they approach their work and responsibilities every day, ensuring that great things happen for people.

Finally, I extend many thanks to the people who receive service and support from this organization. You have brought so much into everyone's lives with your talents and strong desires to see your world change.

I am certain that Community Living Chatham –Kent will continue to face the challenges of reduced funding and transformation in a successful manner due to the commitment of everyone involved in the organization.

Respectfully submitted,

Lu-Ann Cowell
Executive Director

III. FINANCE COMMITTEE REPORT 2010-2011

We are pleased to report a successful year of operations with a slight increase in supports, completion of a number of repairs to our homes and day program buildings, and the updating of computer hardware and software.

Community Living Chatham-Kent was the recipient of a number of Ministry of Community and Social Services funding initiatives during the 2010-11 year as noted below:

- \$70,164 fiscal and \$172,639 annual funds to extend residential and community supports to two individuals
- \$50,000 to replace a portion of the roof at Park Avenue and to remove the remaining asbestos tiles at Stewart Street
- \$51,837 in one time funds for additional supports for individuals due to illness and/or hospitalization
- \$22,000 in one time funds for unexpected costs related to property taxes at the Sass Road day program and increased utility costs

Significant renovations were made in one home with the replacement of the windows and a new sign was installed at the Park Avenue building.

The Fund Raising/Community Development Program generated \$181,256 in fund raising, donations, appeals, and \$29,780 in grants from various business and foundations. These funds assist in covering the agency costs and securing agency viability. Also, as part of the Board of Directors' Financial Operating Plan funding is earmarked specifically for the direct benefit of people we support in our programs. In the 2010-11 year \$6,061 was allocated to fund activities in the Children and Adult Respite Programs and \$7,397 for furniture and equipment in other programs. Our thanks go to the Community Relations Manager, Jodi Maroney, and her team for their hard work and dedication.

My thanks also go to the members of the Finance Committee listed below, to Linda Karnas and her team who supported me throughout the year, and to our community for their financial support and recognition.

Respectfully submitted,

Erin Ryan, Chairperson
Finance Committee

Finance Committee Members, 2010-2011

Erin Ryan, Chairperson
Dorothy Cook
Angie Maryschak
Jann Parry Wickett
Brian Wright

Martha Parry, External Member
Christine Muckle, External Member
Lu-Ann Cowell
Linda Karnas

IV. RIGHTS & BEHAVIOURAL SUPPORT POLICY COMMITTEE

The Policy Committee for Rights and Behavioural Support met on April 6, 2011, and addressed the following items:

- Reviewed the Mandate and Terms of Reference for the Behavioural Support/Rights Review Committee
- Reviewed the Mandate and Terms of Reference for the Policy Committee for Rights and Behavioural Support
- Reviewed the Staff Safety and Support Statement of Policy and Procedure
- Reviewed the Prohibited Practices Statement of Policy and Procedure
- Reviewed the Behavioural Support Statement of Policy and Procedure
- Reviewed the Rights Review Statement of Policy and Procedure

All recommended changes were made to these documents.

The committee will continue to remain updated on all policies and procedures, as well as be aware of any amendments required.

I extend my thanks to the committee members, Tracey Papps, and Colleen Buchanan for their dedication and expertise.

Respectfully submitted,

Gord Crompton, Chairperson
Policy Committee for Rights and Behavioural Support

Rights & Behavioural Supports Policy Committee Members, 2010-2011

Gord Crompton, Chairperson
Dr. Tim Baker, Psychologist, Chatham-Kent Children's Services
Ron Coristine
Lee Ann Mallett
Betty Roberts
Kim Sanson
Janice McFadden, Support Resources Manager (Ad Hoc Member)

PRESIDENTS 1955 - 2011

Anne Blackburn

George Thorpe

Donna Armes

Hazel McCracken

Jack Ford

Sue Paulucci

John Koning

Vera Begg

Carl McCracken

Edith Rumble

Leighton Rumble

Orville Howard

J. C. Sawyers

Tom Kerr

Jerry Grabec

William McConnachie

Jerry Hind

James McLandress

Carol Bailey

Ann Goudie

Doug Jackson

James McLandress

Stephen Repuski

Robert Birnie

Gary Collier

Dorothy Cook

Erin K. Ryan

Stephen J. Andari, Current President