

2010 ANNUAL GENERAL MEETING

Thursday, June 17, 2010

Community Living Chatham-Kent

ANNUAL REPORT

Fiscal Year 2009-2010

2009-2010 BOARD OFFICERS & DIRECTORS

PRESIDENT*

Ms. Erin Ryan

PAST PRESIDENT*

Mrs. Dorothy Cook

VICE-PRESIDENTS*

Mr. Stephen Andari
Mr. Gordon Crompton
Mr. Kenneth Walsh

ELECTED MEMBERS

Mrs. Heather Caron
Ms. Darlene Clarke
Ms. Yeny Romero
Mrs. Jann Parry Wickett
Mr. Brian Wright

APPOINTED MEMBER

Mr. Robert Birnie

EXECUTIVE DIRECTOR*

Mrs. Lu-Ann Cowell

*Executive Committee

I. PRESIDENT'S REPORT 2009-2010

It has been an honour to represent Community Living Chatham-Kent as President for another very productive year.

Community Living Chatham-Kent continues to grow and more importantly continues to educate our community about inclusion and the abilities and talents of people who have an intellectual disability.

The program areas have been very successful this year and have consistently received "top marks" in review from the Ministry of Community and Social Services.

In a world where the only constant is change, the employees of Community Living Chatham-Kent are always responding to new legislation and lobbying for change.

Our Executive Director, Lu-Ann Cowell, keeps abreast of all of the provincial news by staying involved on a provincial basis. Recently, Lu-Ann was elected to the Board of Directors of OASIS (Ontario Agencies Supporting Individuals with Special Needs). These connections ensure that our Board of Directors is aware of provincial trends.

During this fiscal year, the Board has approved several new policies, supported the move to an accreditation model, and kept financial spending well within budgets.

I would like to thank the members of the Board for their support and assistance during my tenure as President, and I hope to lend the same support as I move into the position of Past President.

I would be remiss if I did not thank Mary Lou Kuni, Executive Assistant, for her ongoing administrative support.

Finally, thanks to Lu-Ann Cowell for her strength, humour, knowledge and enduring commitment to the organization.

Respectfully submitted,
Erin K. Ryan
President, Board of Directors

II. EXECUTIVE DIRECTOR'S REPORT 2009-2010

Community Living Chatham-Kent has experienced another productive and busy year.

As we continue to improve our services and supports, we have spent the year preparing for an accreditation process known as CARF. Not only has this review shown that the agency is highly accountable, it has also provided us with the ability to improve upon areas of services and support.

The Ministry of Community and Social Services conducted a risk management assessment of the agency and found that we were low risk.

In February 2009, we were notified that we had been chosen as one of 16 agencies across the province to pilot a provincial project called Core Competencies. The purpose of the project is to professionalize the field of Developmental Services and as well give all employees the tools they require to develop further competencies. This project will continue to enhance the quality of services for people.

During this fiscal year, we were very fortunate to receive sponsorship from Blackburn Radio, the Municipality's Community Partnership Fund, BMO Bank of Montreal, Windride, North Kent Mutual, Vellinga's Travel, and Tony's One Stop Music Shoppe, in order to develop and implement the RESPECT Tour. The objective of the tour was to show-case the talents and abilities of individuals who have an intellectual disability and to discourage bullying of people. This tour is an excellent example of people giving back to their community.

During March 2001, we reached a new Collective Agreement with our employees for a two-year period. We were very pleased to settle the agreement and negotiate in such a positive atmosphere.

The employees of Community Living Chatham-Kent are to be commended for their ongoing dedication and commitment. They are constantly going that extra mile to ensure that people experience a high quality of life. Throughout the year, people had the opportunity to vacation at their favourite sites, see a variety of stage productions and shows, volunteer, and give back to their community.

The ingenuity, creativity and enthusiasm of the Community Living Team make all this possible. To every employee - thanks for a job well done!

Despite regular changes and challenges, our management team and non-bargaining unit staff make things happen. They are quick to try new approaches and think outside the box to ensure that services are delivered in the best manner possible. They are the best!

The Senior Management Team has once again proven to be a huge source of support. Never do they complain about long day and bigger workloads. Their dedication to this agency is unparalleled.

Many thanks to my Executive Assistant, Mary Lou Kuni, who ensures that I am organized, and who gives enormous support for all of the provincial work in which I am involved.

While I have passed the torch on to another person to chair the Provincial Executive Directors' Coordinating Committee, I have taken on a new exciting challenge, having been elected to the Board of Directors of OASIS.

I would especially like to express my gratitude to the volunteer Board of Directors and our Board President, Erin Ryan. This dedicated group of people provide their expertise, wisdom, support, and humour for many hours every month to ensure that we have an excellent organization.

The privilege to work with people who have an intellectual disability and their families is a gift. Thank you for teaching us the joy of living!

Respectfully submitted,
Lu-Ann Cowell
Executive Director

III. FINANCE COMMITTEE REPORT 2008-2009

The growth we have been experiencing over that past two years has slowed. In this past year, we have been able to “catch up with our growth”. We have been able to place additional focus on ensuring our supports are meeting the needs of the individuals, enhancing staff development, and updating and streamlining reports. In the past fiscal year, we have made significant renovations in two of our homes to address repair issues and enhance accessibility.

Community Living Chatham-Kent received a \$289,892 annualized base funding increase to address salaries and benefits. These funds reflect the year 3 amount approved as part of the 3-year agreement made with the Ministry of Community and Social Services in 2007.

The Fund-Raising/Community Development Program generated \$114,020 in fund-raising, donations, appeals and foundation grants, and \$12,113 in grants from various business and foundations. These funds assist in covering the agency costs and securing agency viability. In addition, as part of the Board of Directors’ Financial Operating Plan, funding is earmarked specifically for the direct benefit of people we support in our programs. In the 2009-2010 year \$6,000 was allocated to fund activities in the children and adult respite Programs and \$1,406 for furniture and equipment. Our thanks go to the Community Relations and Development Manager, Ron Blommers, and his team for their hard work and dedication.

My thanks also go to the members of the Finance Committee listed below, and updating and streamlining reports to Linda Karnas and her team, who support me throughout the year, and to our community for their financial support and recognition.

Respectfully submitted,
Erin Ryan, Chairperson
Finance Committee

Finance Committee Members, 2009-2010

Erin Ryan, Chairperson
Dorothy Cook
Angie Maryschak
Jann Parry-Wickett
Brian Wright
Martha Parry, External Member
Christine Muckle, External Member
Lu-Ann Cowell
Linda Karnas

IV. RIGHTS & BEHAVIOURAL SUPPORT POLICY COMMITTEE

The Rights and Behavioural Support Policy Committee met on May 5, 2010 and addressed the following items.

- Reviewed the Mandate and Terms of Reference for the Behavioural Support/Rights Review Committee
- Reviewed the Mandate and Terms of Reference for the Rights and Behavioural Support Policy Committee
- Reviewed the Staff Safety and Support Statement of Policy and Procedure
- Reviewed the Prohibited Practices Statement of Policy and Procedure
- Reviewed the Behavioural Support Statement of Policy and Procedure
- Reviewed the Rights Review Statement of Policy and Procedure

All recommended changes were made to these documents.

Also at that meeting, draft revisions of the Consent to the Administration of Psychotropic Drug forms were reviewed, and changes recommended by a representative of the Ministry of Community and Social Services and the Ministry of Children and Youth Services will be made.

The committee will continue to remain updated on all policies and procedures, as well as be aware of any forthcoming amendments required.

I extend my thanks to the committee members for their dedication and expertise.

Respectfully submitted,
Gord Crompton, Chairperson
Rights & Behavioural Supports Policy Committee

Rights & Behavioural Supports Policy Committee Members, 2009-2010

Gord Crompton, Chairperson
Dr. Tim Baker, Psychologist, Chatham-Kent Children's Services
Ron Coristine
Lee Ann Mallett
Betty Roberts
Kim Sanson
Janice McFadden, Support Resources Manager (Ad Hoc Member)

PRESIDENTS 1955 - 2010

Anne Blackburn

George Thorpe

Donna Armes

Hazel McCracken

Jack Ford

Sue Paulucci

John Koning

Vera Begg

Carl McCracken

Edith Rumble

Leighton Rumble

Orville Howard

J. C. Sawyers

Tom Kerr

Jerry Grabec

William McConnachie

Jerry Hind

James McLandress

Carol Bailey

Ann Goudie

Doug Jackson

James McLandress

Stephen Repuski

Robert Birnie

Gary Collier

Dorothy Cook

Erin K. Ryan, President